



INTAKE FORM

Tel: 604-503-5343

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www.neurofocusphysio.ca

Appointment cancellation & Release of information policy

At Neurofocus Physiotherapy, our goal is to provide quality treatment care in a timely manner. We have implemented an appointment/cancellation policy which enables us to better utilize available appointments for our patients in need of treatments.

CANCELLATIONS OF APPOINTMENTS

Please be courteous and call us at 604-503-5343 or 778-277-3666 promptly if you are unable to attend your appointment. If you do not reach the front desk staff, you may leave a detailed message on the voicemail machine for any cancellations, by stating your name, phone number and your appointment date/time.

If it is necessary to cancel your scheduled appointment and we require that you give us at least 24-hour notice.

Any cancellation not made prior to the 24 hours or during the reminder call will be subject to a fee of 100% of the treatment fee.

Please note 3 cancellations, no show or rescheduled appointments without 24-hour notice in 1-month period will result in automatic cancellation of all future appointments.

CONSENT FOR RELEASE OF INFORMATION

(To Lawyer, Funder, Insurance Company, Doctor offices, Imaging Department)

I, _____, hereby authorize Neurofocus Physiotherapy to contact my lawyer, funder or insurance company, Doctor offices and Imaging department, either by phone, fax, mail or e-mail, to facilitate appropriate assessment, treatment or other services as I may require.

Client Signature

Client Name

Date Signed